

**UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WISCONSIN**

**ELECTRONIC AVAILABILITY OF
TRANSCRIPTS OF COURT PROCEEDINGS**

This document establishes a procedure to request the redaction of personal identifiers before a transcript is made available to the public.

For a period of 90 days after a transcript is filed, the transcript may be viewed at public terminals in the courthouse, but may not be copied or reproduced except by purchasing a copy directly from the court reporter. After 90 days, absent a request to redact the original transcript, electronic restrictions will be removed and the document will be made available to the public on PACER.

Social security numbers, financial account numbers and other personal identifiers must be redacted from the transcript of any court proceeding, as required by Federal Rule of Civil Procedure 5.2 and Federal Rule of Criminal Procedure 49.1. Neither the clerk's office nor the court reporter will review transcripts for compliance. If a party discovers personal identifiers, that party shall file a "Motion Requesting Redactions to Transcript" within 21 calendar days of the filing date of the transcript. Access to the motion will be restricted to the court and case participants. The motion must be specific, giving the page and line of any information the party wishes to redact, e.g., "Redact the social security number on page 9, line 12 to read XXX-XX-6789." A party is solely responsible for reviewing the testimony of the witnesses it called and its own statements in court.

If the motion is granted, the party that filed the motion is responsible for providing the court reporter with a new redacted transcript for the public docket.

Please direct questions about this policy to the clerk's office: (608) 264-5156.