

Request for Quotation
Counsel Table Modifications – Courtroom 260
U.S. District Court Western District of Wisconsin
Robert W. Kastenmeier U.S. Courthouse
Madison, Wisconsin

RFQ Number: WIWDCLERK24-0001
Quotes due no later than: August 30, 2024 at 4:00 p.m.
Provide quotes to: joan_stifter@wiwd.uscourts.gov

Introduction

The U.S. District Court, Western District of Wisconsin, is seeking Open Market price quotes for the modification to the wooden counsel tables in Courtroom 260 within the *Robert W. Kastenmeier U.S. Courthouse* located in Madison, Wisconsin.

Scope of Work

The scope of work includes the following project components:

Modify the counsel tables to support the installation of cable management devices, hide the cable management devices from view, provide a mounting surface for AV devices, and to protect AV devices and cabling from damage by encasing them in a cabinet.

For additional information, see Attachment A - Scope of Work Specifications and Details, and Attachment B - Plan, Elevation and Schematic Design drawings and Attachment C - Bid Form.

Pre-Quote Site Visit

Offerors are invited to visit the site for a pre-quote site visit scheduled for **Wednesday, August 21, 2024 at 10:00 am** at the Robert W. Kastenmeier Courthouse, 120 North Henry Street, Room 260, Madison, Wisconsin 53703. Registration for the site visit is required. Previously altered tables are onsite and may be viewed as part of this site visit.

Subsequent to the site visit, offerors may submit additional questions via email to Joan Stifter at joan_stifter@wiwd.uscourts.gov. Answers to all questions will be distributed to all offerors. Questions by telephone will not be accepted.

Technical and Price Requirements of Quotes

1. The offeror shall be a professional provider of these services, fully insured and capable of completing the scope of work in a timely manner.
2. The offeror shall have a proven track record of performance quality for similar projects and services.
3. The court and its contractors are required to comply with the Department of Labor requirements to pay their service employees at least the wages and fringe benefits prevailing in the locality and in no event

must service employees be paid less than the minimum wages specified in the Fair Labor Standards Act, 29 U.S. C. 206(a)(1)." Provisions and conditions of solicitations of standard competitive contracting are included in the appendix.

4. Price quotes from offerors shall include all material, labor and other costs necessary to complete the project. Quotes shall be submitted in the same format as Attachment C - Project Bid Sheet.
5. Quotes shall include a project schedule with estimated time requirements for accomplishing each phase of the project. The project shall be scheduled and coordinated with the material delivery, court schedules, and other ancillary projects within the courthouse.

Late Submissions, Modifications, and Withdrawals of Offers

Offerors are responsible for submitting offers, and any modifications or withdrawals by the specified due date.

Any offer, modification or withdrawal received at the court after the specified due date is classified as late and will not be considered unless it is received before award is made, and the contracting officer determines accepting the late offer would not unduly delay the procurement, and the contracting officer determines it is in the best interest of the court to accept the proposal.

Offers may be withdrawn by written notice received at any time before the time set for receipt of offers. An offer may be withdrawn in person by an offeror or its authorized representative, if, before the time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

Evaluation and Award of Contract

It is at the court's discretion to award a purchase contract for all, some or none of the items requested, and offerors will be notified of changes prior to establishing the contract. The firm-fixed price award will be made to the lowest priced, technically acceptable offeror meeting the solicitation requirements.

**ATTACHMENT A
SCOPE OF WORK
SPECIFICATIONS AND DETAILS**

COUNSEL TABLE MODIFICATIONS

1. Install ¾" oak veneer plywood modesty panel on front of two counsel tables.
 - a. The front of the modesty panels shall be stained and finished to match the existing table finish. The back side of panel shall be painted light grey.
 - b. The front of the modesty panel shall be aligned with that portion of the table legs where the bullnose molding ends. *See Figure 3*
 - c. The modesty panel shall be firmly affixed to the bottom of the table top and to the table legs while minimizing damage to same.
 - d. The top of the modesty panel shall be installed flush to the bottom of the counsel tabletop.
 - e. A matching oak trim piece shall be installed where the modesty panel meets the table legs, the purpose of which is to hide the gap between the table leg and the modesty panels. This trim piece could be something like a quarter round panel retainer molding or a 3/16" x 1/8" rectangle as shown in the drawing. *See Figures 3 & 5*
 - f. The bottom of the modesty panel shall end 1.75 inches short of the bottom of the table legs to allow space for a furniture whip comprised of audio-visual system cables.
 - g. The modesty panel will form the back of the cabinet described in item 4.
2. The table tops shall be cut to allow the installation of an Extron Cable Cubby model 1402. <https://www.extron.com/product/cablecubby1402>
 - a. A cable cubby will be provided to the contractor to aid in the installation planning.
 - b. The cable cubby shall be mounted in the center, front portion of the table top with the front edge of the hole ¾" from the back side of the modesty. *See Figure 3*
 - c. A copy of the Extron Cable Cubby Installation Guide is included at the end of this document.
3. Two cutouts shall be cut into the top edge of the modesty panel to allow the passage of additional audio-visual system cables not passing through the cable cubby. The cable cubby is primarily meant for those cables permitting lawyers to connect their laptops and tablet PCs into the AV system.
 - a. Cutouts shall begin at 4.5" from either edge of the modesty panel and continue for 10.5" ending 15" from the respective edge. *See Figure 4*
 - b. Cutouts shall have rounded corners and be 1.5" deep.

4. A cabinet shall be constructed by adding a pair of doors that swing open toward the chair side of the counsel tables. The cabinet shall be bounded on the sides by the table legs, on the back by the painted side of the modesty panel. The cabinet shall be open to the floor and top.
 - a. The cabinet doors shall extend from the bottom of the table support brace to one inch above the bottom of the table legs.
 - b. The cabinet door shall be locking.
 - c. All outward facing surfaces of the cabinet, including the frame, and door edges shall be covered in matte black formica or formica like surface.
 - d. Care shall be taken to ensure that the cabinet doors are stopped to preclude forcing the doors past the normally closed position (kicked in). This is necessary as people sitting at the tables may inadvertently bump the cabinet doors with their feet.
 - e. The cabinet shall be 10.0" deep as measured from the back of the modesty panel to the inside edge of the doors. *See Figure 7*

GENERAL GUIDELINES

1. Renderings and photos provided are for reference only. Field conditions will be verified by Contractor. Conditions may vary.
2. Contractor shall coordinate sequencing of any removal of existing furniture with court and other contractors as required.
3. All work shall be completed in a clean and workmanlike manner.
4. Contractor(s) shall prepare for, apply, install, and clean manufactured materials and items as recommended by the manufacturer, except as approved in writing by Owner. The manufacturer's latest recommendations at the time of bidding shall be used.
5. Contractor shall be responsible for all cleaning required within the technical sections of the specifications governing work under the Contractor's jurisdiction as well as for keeping all work areas, passageways, ramps, stairs and all other areas of the premises free of accumulation of surplus materials, rubbish, debris and scrap which may be caused by the Contractor's operations. Dirt, soil, fingerprints, stains and the like, shall be completely removed from all exposed finished surfaces.
6. Contractor shall move all furniture necessary to complete the work and replace furniture to its original position upon completion of work.
7. Contractor shall cover and protect surrounding areas while work is being completed.
8. Contractor shall assume the responsibility for the protection of all finished construction under the Contract and shall repair and restore any and all damage of finished work to its original state.
9. Contractor shall remove rubbish, debris and scrap from the premises promptly upon its accumulation and in no event later than the end of each work day. There will be no space provided on site for storage of waste or waste containers.

WARRANTY

The installation and workmanship shall be warranted for a minimum period of two years.

SCHEDULE FOR PERFORMANCE AND DELIVERY/MILESTONE SCHEDULES

The schedule is to be determined between Contractor and the court. Contractor will be responsible for coordination and scheduling of the work with the District Court and other contractors as required.

All work will be completed during normal business hours, 8:00 am – 4:30 pm, within occupied space, unless approved by the court.

When possible, work that generates excessive noise or vibration should be scheduled prior to 9:00 am or after 3:30 pm. The contractor may be required to halt work due to noise or vibration that interferes with court proceedings. The court will take care to minimize this from happening and will provide the contractor a list of personnel authorized to halt work.

CONTRACTOR FURNISHED ITEMS

The contractor will provide all supplies and equipment necessary to perform work identified in this statement of work.

ENVIRONMENT

LOADING DOCK/ELEVATOR

The loading dock is unavailable for deliveries. Items should be lift-gated, off-loaded to street level and brought into the building through the surface parking area. A freight elevator is available.

PARKING

Courthouse surface lot parking is available for loading and unloading of equipment and supplies only. Public metered and ramp parking is available for the installation and delivery crews.

SECURITY

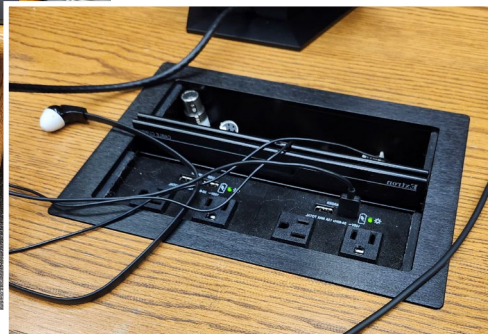
The Court reserves the right to complete background checks on all individuals scheduled to be working on site. Contractors with a current PIV card will be accepted as suitable to work within the courthouse. Contractors who do not have the proper security clearances will be escorted at all times while on site.

ATTACHMENT B
(Plan, Elevation and Schematic Design drawings)

Tables to be modified.



Completed table from Courtroom 250 project.



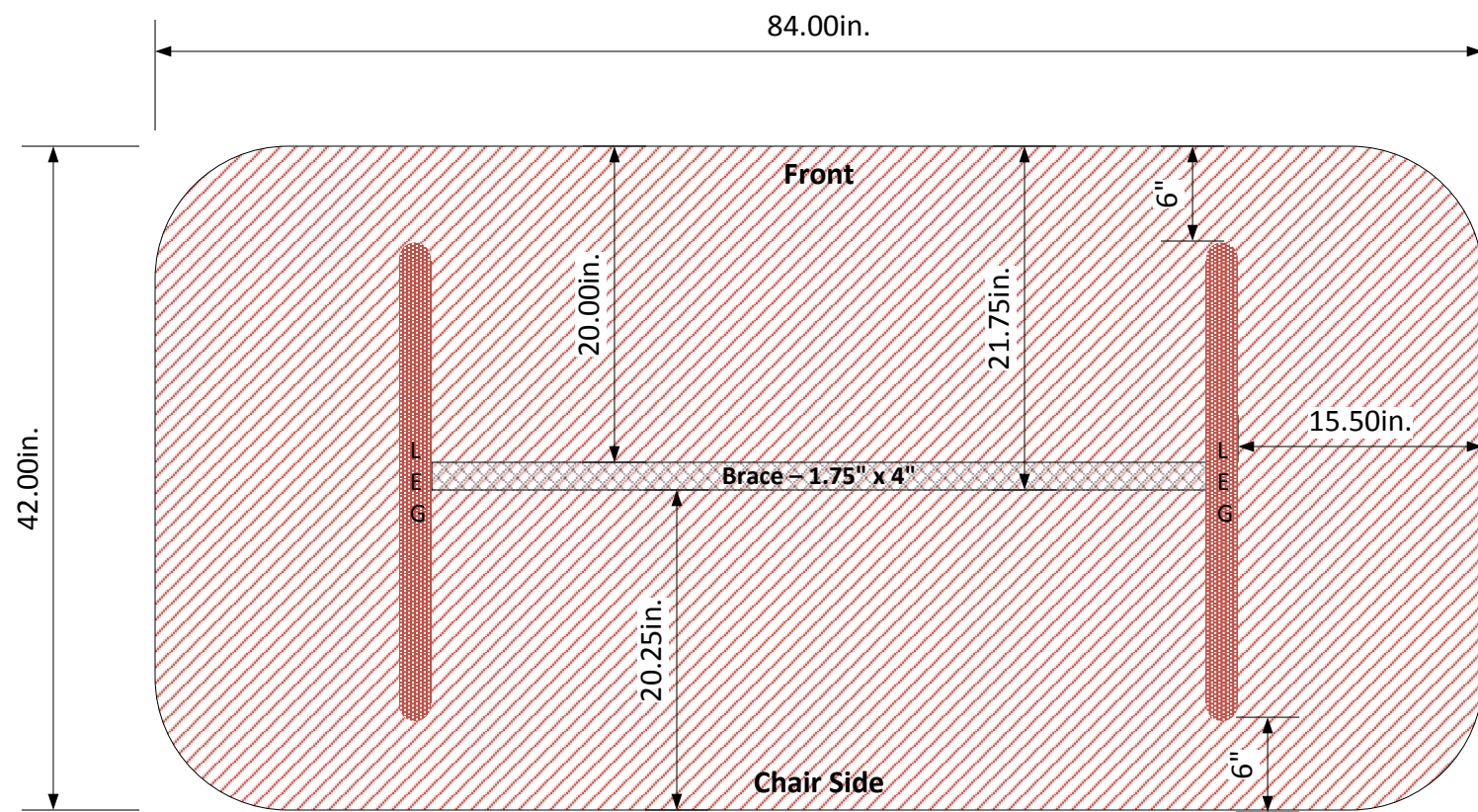


Figure 1

Unmodified Table

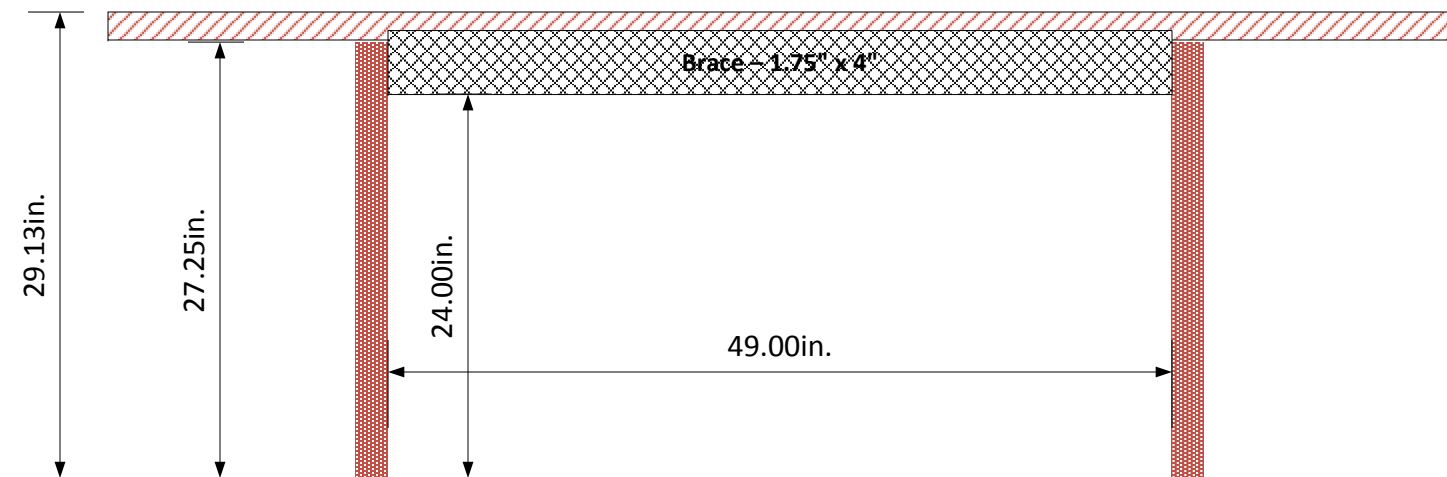


Figure 2

**US District Court, Western District of WI
Courtroom 260 Counsel Table Modifications**

Counsel tables were custom made. Measurements are approximate meant only to provide a broad view of job requirements. Scale: 1"=1'

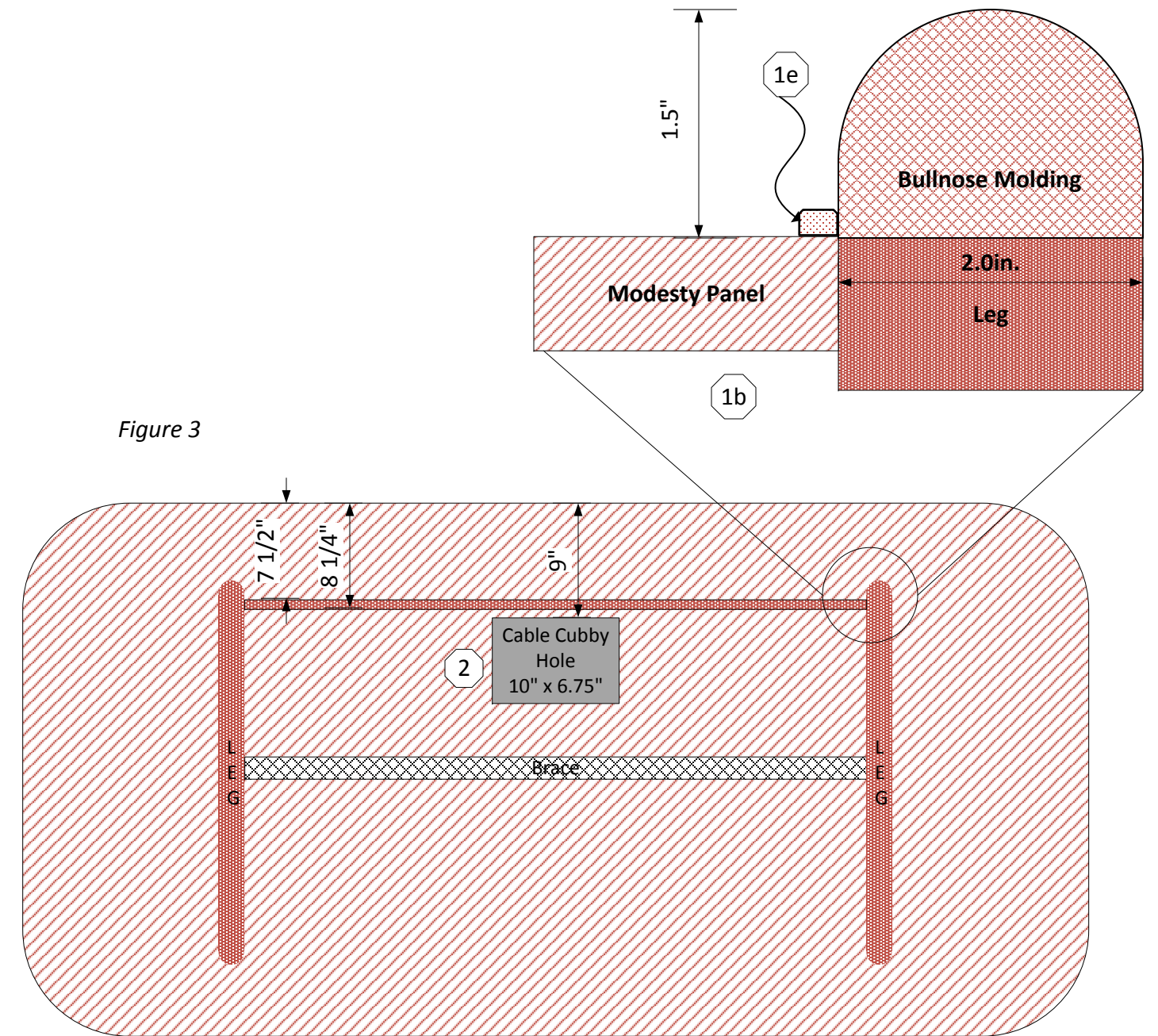


Figure 3

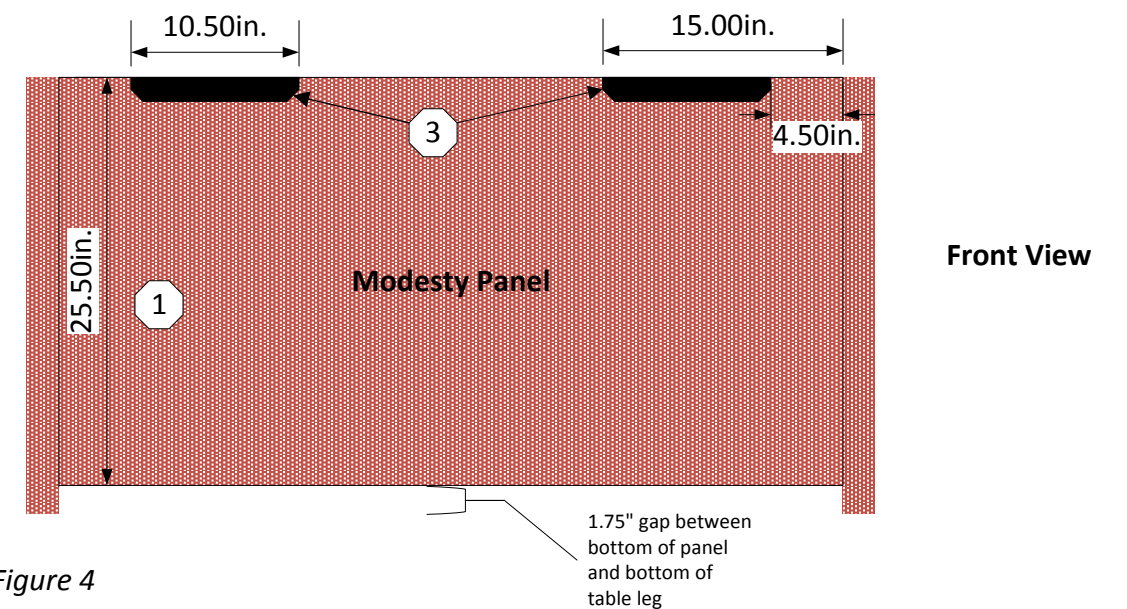


Figure 4

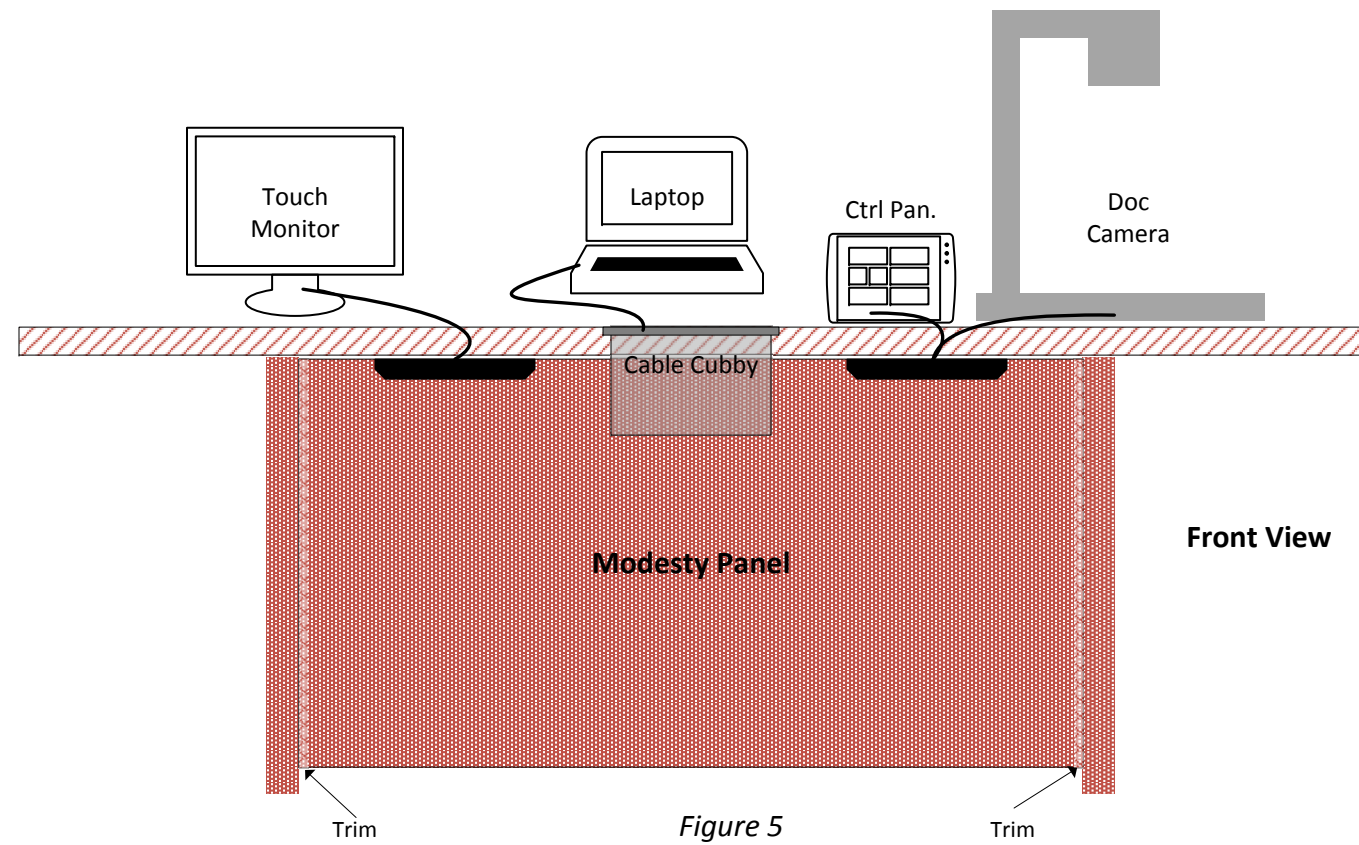


Figure 5

Front View

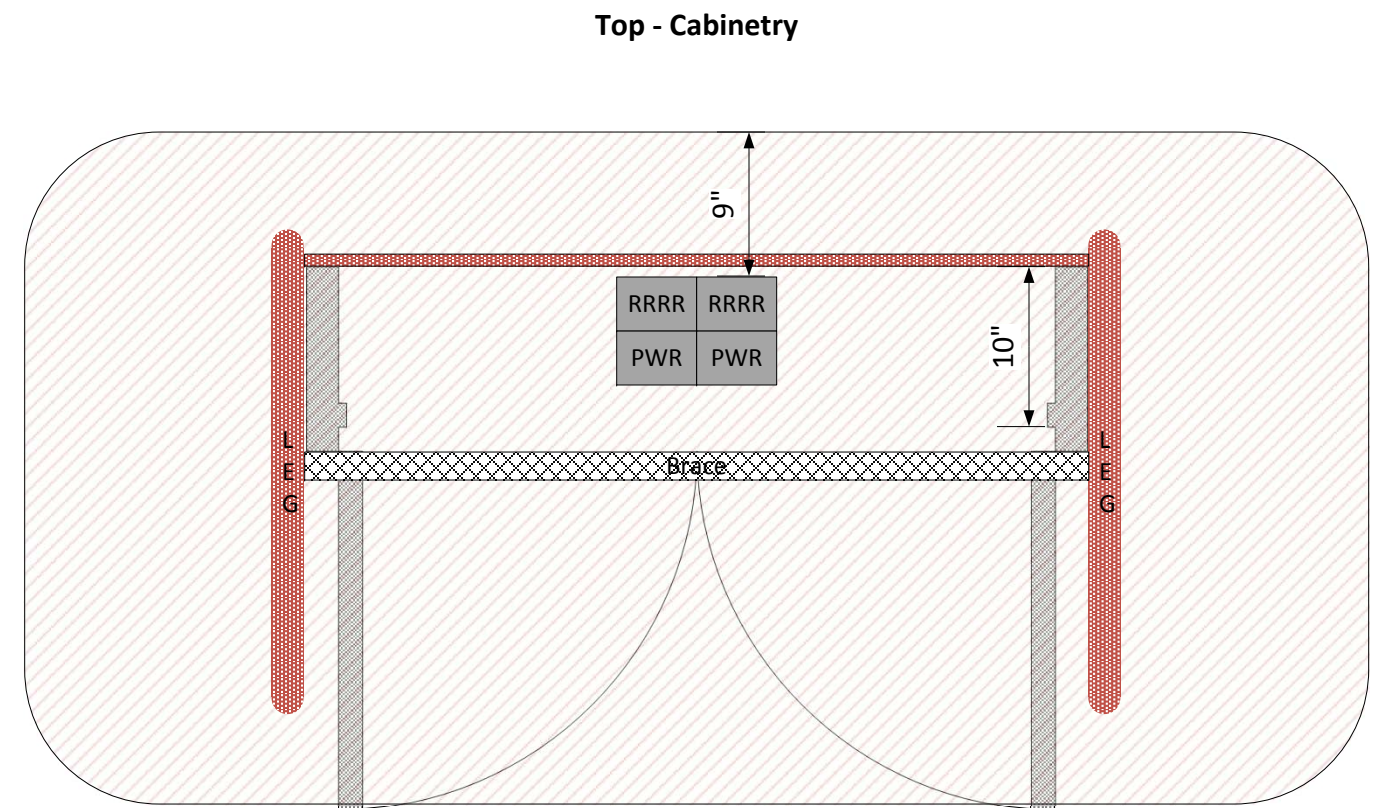


Figure 7

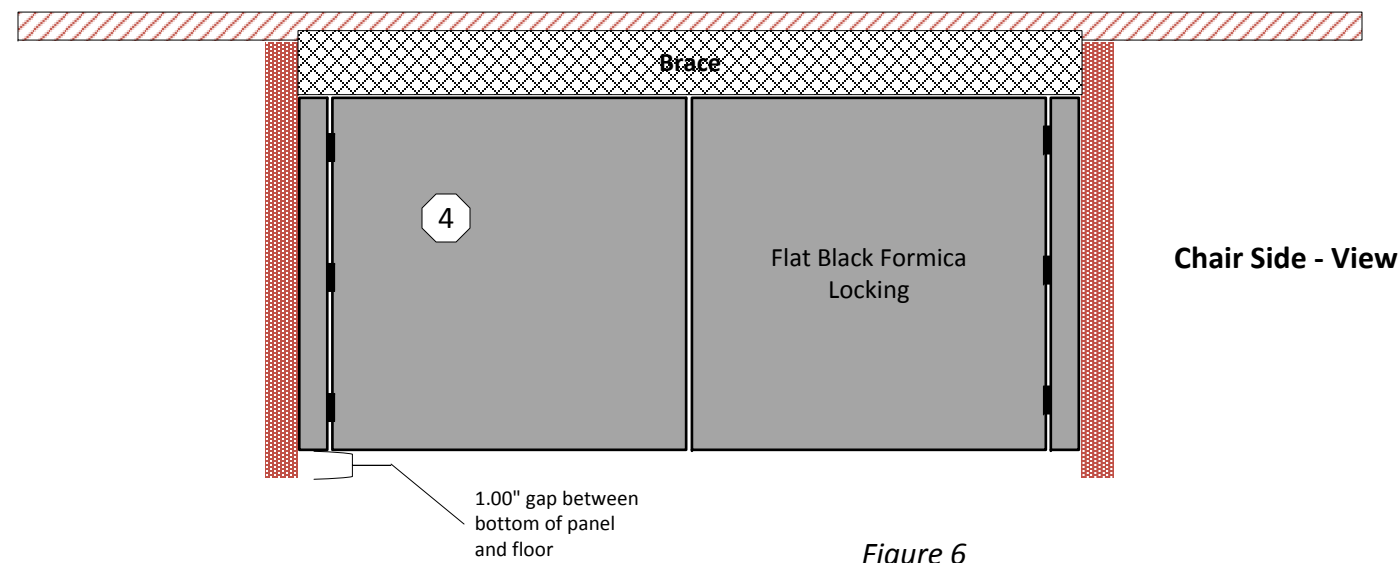


Figure 6

Chair Side - View

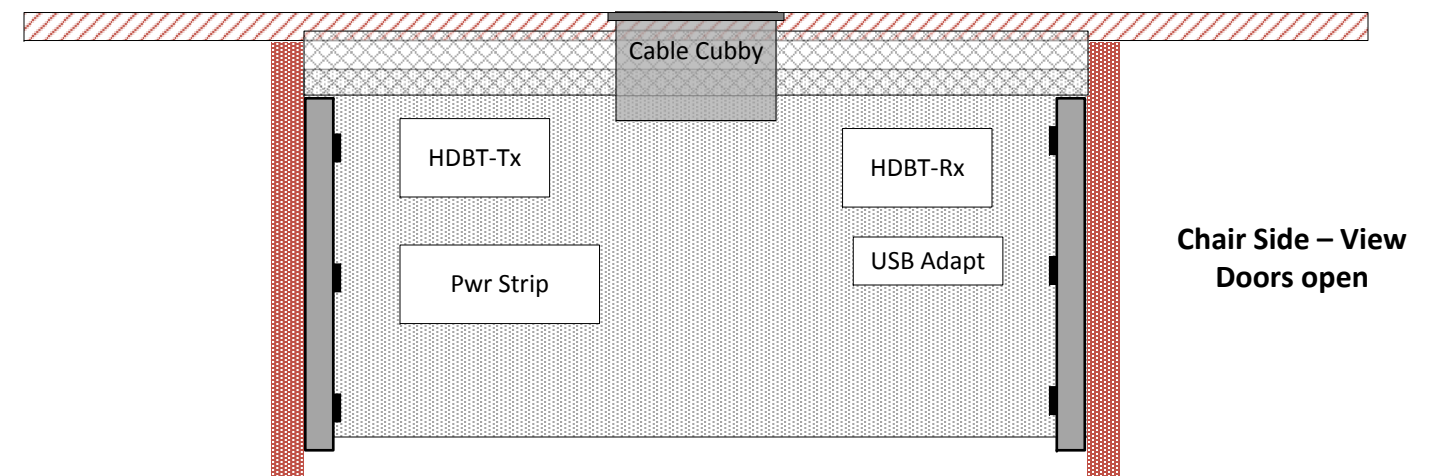


Figure 8

Chair Side - View
Doors open

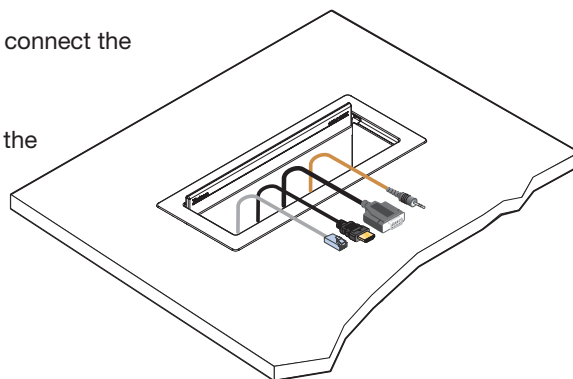
Cable Cubby 1202 and 1402 • Installation Guide

IMPORTANT:
Go to www.extron.com for the complete user guide, installation instructions, and specifications before connecting the product to the power source.

This guide provides instructions for an experienced technician to install and connect the Extron Cable Cubby 1202 and 1402.

The Cable Cubby units are furniture-mounted enclosures for cable access, connections, and AC power. Cables that are not in use can be stored out of the way while remaining connected to the presentation system.

NOTE: This product is intended for use only with Extron UL listed power modules (not included).



Planning

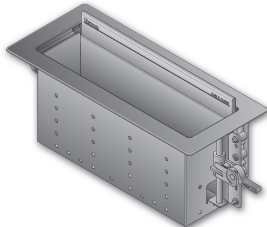
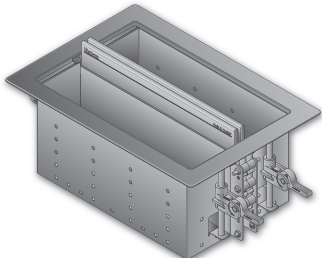
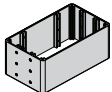




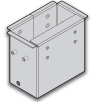


Check with local and state regulations before starting the installation

- ☐ Ensure that the planned installation complies with national and local building and electrical codes.
- ☐ Ensure that the planned installation complies with the Americans with Disabilities Act or other accessibility requirements.

Check all parts and equipment before installation

- ☐ Ensure that all parts are present in each kit.
- ☐ Ensure that necessary tools and equipment are available for the installation.

Kit Contents

| |  Cable Cubby 1202 |  Cable Cubby 1402 |
|---|---|--|
| Connectivity Bracket  | 1 | 2 |
| #4-40 Module Screws  | 4 | 8 |
| AAP Frame Plate  | 1 | 2 |
| Cable Grommet Plate  | 1 | 2 |
| Hole Plugs  | 6 (3/8"), 2 (1/4") | 12 (3/8"), 4 (1/4") |
| Retractor Bracket  | 1 | 2 |
| Retractor Pin & Clip  | 1 | 2 |
| #6-32 Mounting Screws and Star Washers  | 8 | 16 |

Cable Cubby 1202 and 1402 • Installation Guide (Continued)

Preparing the Table

Cut a hole in the surface where the enclosure will be installed. Read the following information before making a cut.

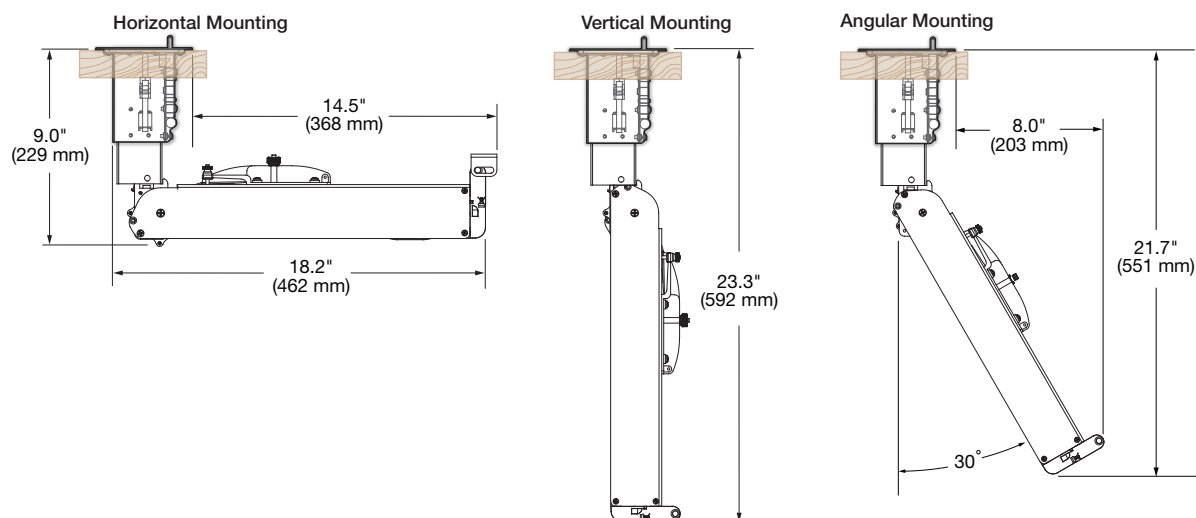
Determine the best location for the enclosure

- ☐ Ensure that the location where the Cable Cubby is to be installed is convenient for as many users as possible.
- ☐ Ensure that the edge on which the lid opens is oriented correctly.
- ☐ Ensure that there is ample space under the table for cables. Allow at least 36 inches of cable loop for each cable (see [Routing and Connecting Cables](#) on page 8).
- ☐ When installing Retractors in the Cable Cubby, ensure that there is enough space for the Retractor assembly under the table or furniture (see the Retractor dimensions in the images below or go to www.extron.com).

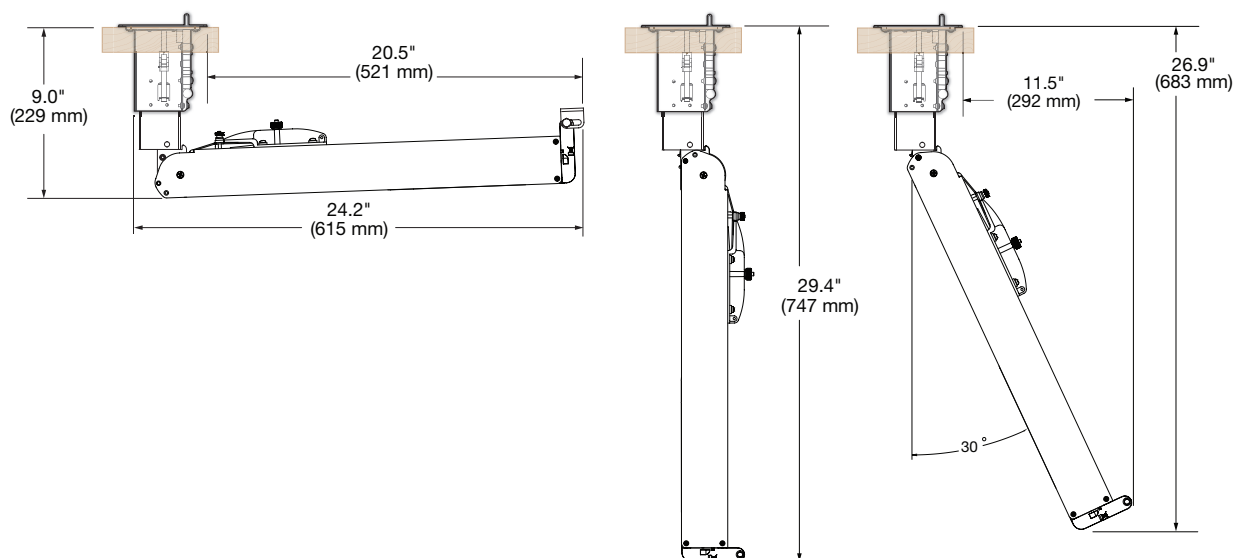
Retractor dimensions

NOTE: Shown with Cable Cubby 1202 enclosure

Retractor Series:



Retractor Series XL:



Choose a method for cutting the hole in the table

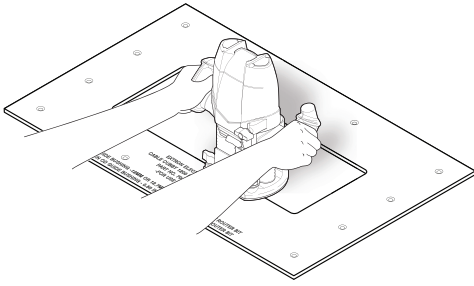
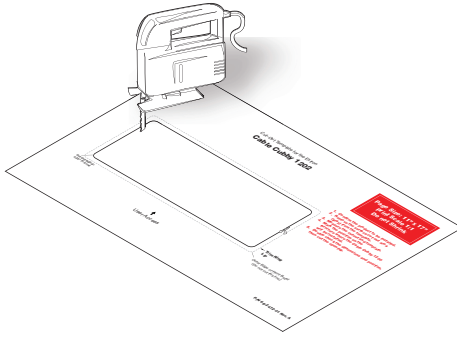
CAUTION: Wear safety glasses when operating power equipment. Failure to comply can result in eye injury.

ATTENTION : Portez des lunettes de sécurité lorsque vous utilisez l'équipement électrique. Ne pas respecter cela peut conduire à une blessure à l'oeil.

ATTENTION: The opening in the table for the Cable Cubby should be cut only by licensed and bonded craftspeople. Exercise care to prevent scarring or damaging the furniture.

ATTENTION : L'ouverture dans la table pour le Cable Cubby devrait être coupée seulement par des artisans autorisés et qualifiés. Faites attention à ne pas faire de marques sur le meuble et à ne pas l'endommager.

Choose one of the following methods for cutting the hole:

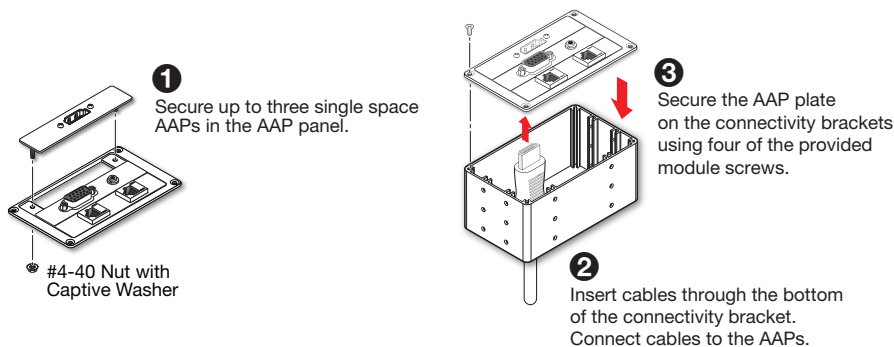
| Hand Router and Routing Template | Jigsaw and Paper Cut-Out Template | CNC Wood Router | | | | | | | | | | | |
|--|---|--|---------|--------------------|--|-------------------|----------------|---------|----------------------|---------------------|---------|----------------------|---------------------|
|  |  | If using a CNC wood router or other precise machinery, use the exact cut-out dimensions for your model (see the table below). | | | | | | | | | | | |
| Visit www.extron.com for Cable Cubby routing template part numbers and instructions. | Dimensions and cut-out templates are available online at www.extron.com . | <table> <tr> <th rowspan="2">Product</th><th colspan="2">Cut-out Dimensions</th></tr> <tr> <th>User Access Width</th><th>Side Dimension</th></tr> <tr> <td>CC 1202</td><td>10.00" (254.0 mm)</td><td>4.00" (101.6 mm)</td></tr> <tr> <td>CC 1402</td><td>10.00" (254.0 mm)</td><td>6.75" (171.5 mm)</td></tr> </table> | Product | Cut-out Dimensions | | User Access Width | Side Dimension | CC 1202 | 10.00" (254.0 mm) | 4.00" (101.6 mm) | CC 1402 | 10.00" (254.0 mm) | 6.75" (171.5 mm) |
| Product | Cut-out Dimensions | | | | | | | | | | | | |
| | User Access Width | Side Dimension | | | | | | | | | | | |
| CC 1202 | 10.00" (254.0 mm) | 4.00" (101.6 mm) | | | | | | | | | | | |
| CC 1402 | 10.00" (254.0 mm) | 6.75" (171.5 mm) | | | | | | | | | | | |

Preparing the Cable Cubby

Step 1 — Assemble Connectivity Modules

Connectivity modules allow you to populate the Cable Cubby enclosure with a combination of AAPs, cable pass-through, or Retractors. Follow the steps below to assemble the connectivity modules of your choice.

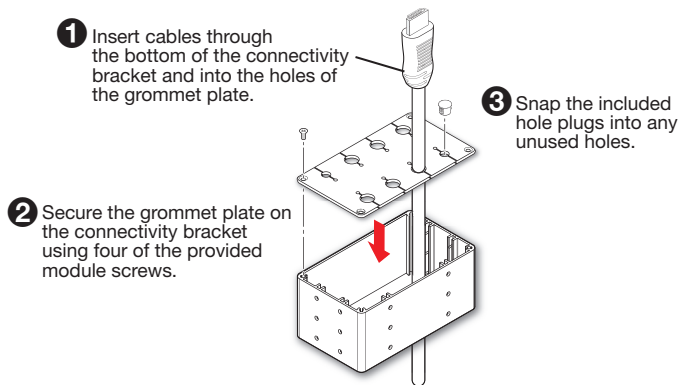
Option 1: AAP Module



NOTE: After assembling the module, proceed to **Step 2 — Install the Modules** on page 5.

Cable Cubby 1202 and 1402 • Installation Guide (Continued)

Option 2: Cable Pass-Through Module



NOTE: After assembling the module, proceed to [Step 2 – Install the Modules](#) on the next page.

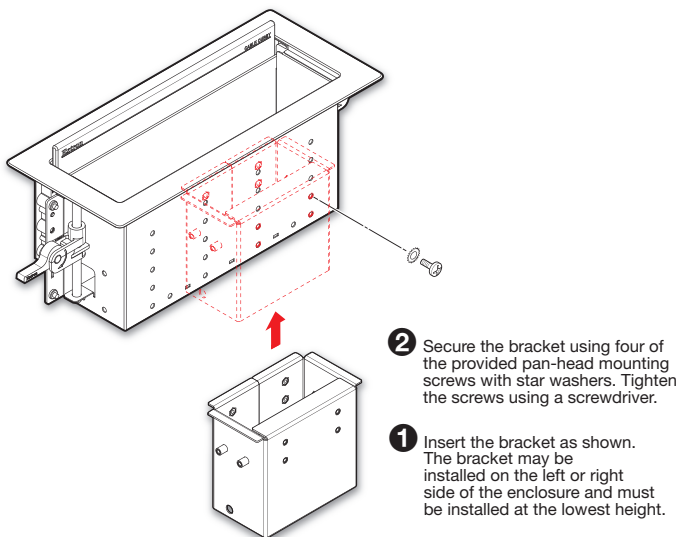
Option 3: Retractor Bracket

Use the Retractor Bracket to mount Retractors in the Cable Cubby enclosure. There are two options for installing the bracket (Options 3a and 3b, below).

NOTE: If installing more than one bracket in the Cable Cubby 1402, see [Retractor Configuration for Cable Cubby 1402](#) on page 7.

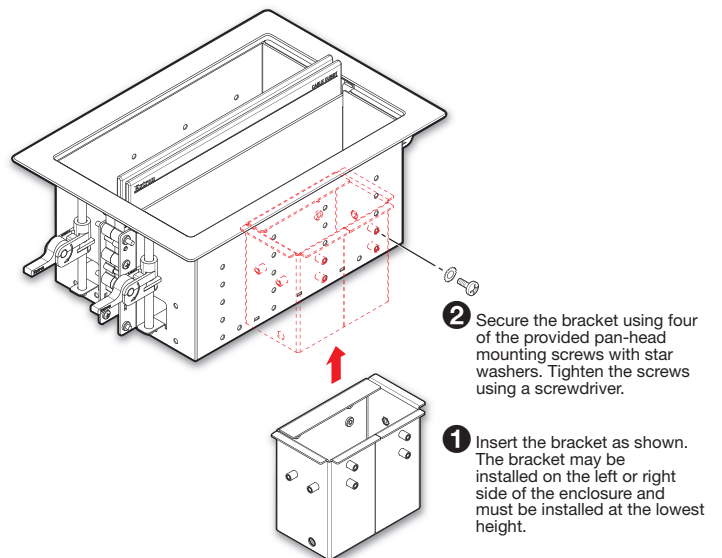
Option 3a

Use this option for the Cable Cubby 1202, and for vertical or angular Retractor mounting in a Cable Cubby 1402.



Option 3b

Use this option for horizontal Retractor mounting in a Cable Cubby 1402 only.



NOTES:

- After installing the bracket, proceed to [Step 2 – Install the Modules](#) on the next page to install the power module.
- After mounting the Cable Cubby on the table, install the Retractors (see [Installing Retractors](#) on page 7).

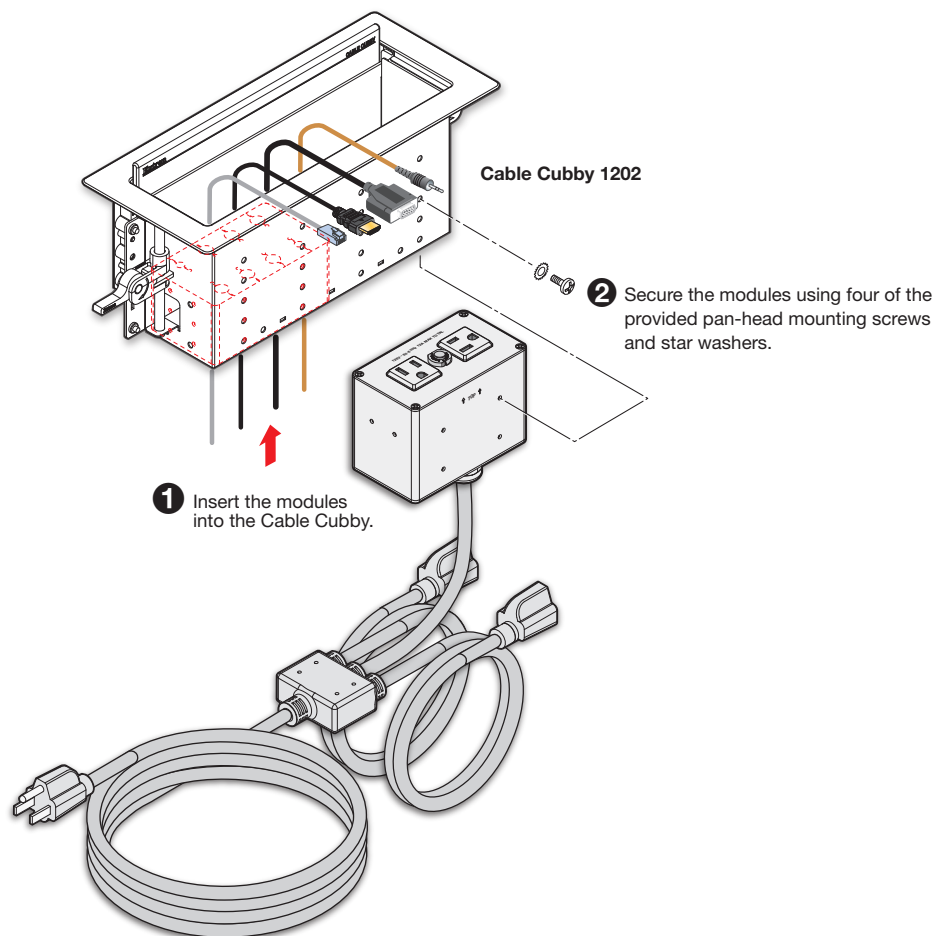
Cable Cubby 1202 and 1402 • Installation Guide (Continued)

Step 2 – Install the Modules

Determine where the connectivity modules and power module will be installed in the Cable Cubby. The modules may be installed on the left or right side of the enclosure and at various heights.

NOTES:

- Ensure that there is enough room above the modules for the Cable Cubby lid to close completely.
- Use a screwdriver to secure the modules with the screws.



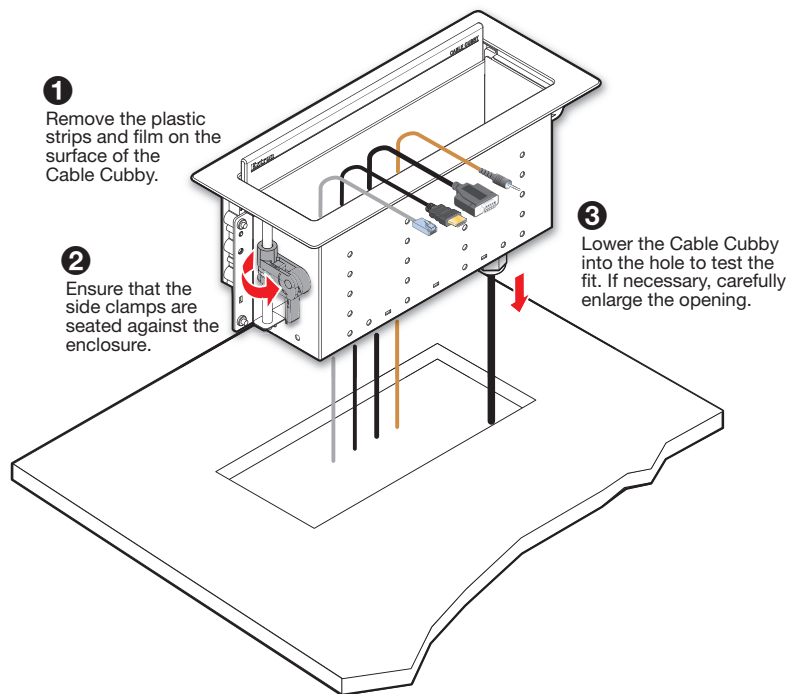
WARNING: Risk of Electric Shock. To ensure proper electrical grounding, use the provided #6-32 mounting screws with the star washers.

AVERTISSEMENT : Risque de choc électrique. Afin d'assurer une mise à la terre correcte, utilisez les fixations de mise à la terre #6-32 et les rondelles en étoile fournies.

Cable Cubby 1202 and 1402 • Installation Guide (Continued)

Mounting the Cable Cubby in the Table

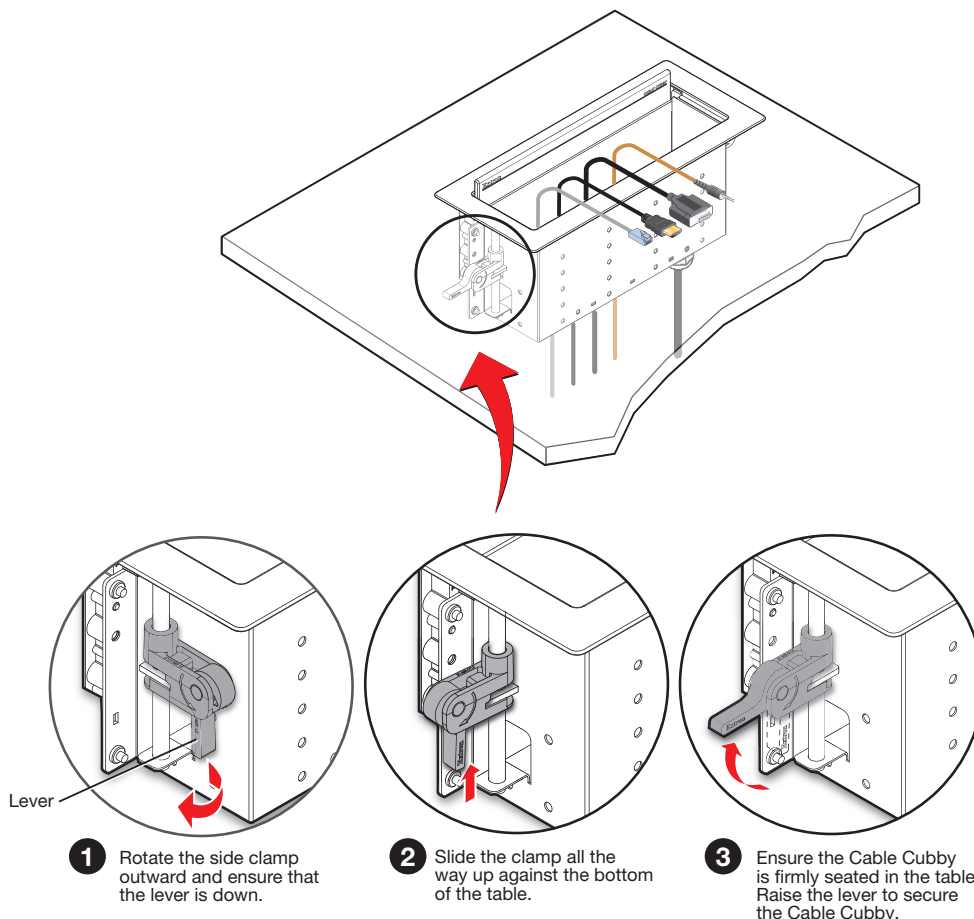
Step 1 — Mount the Cable Cubby flush with the table



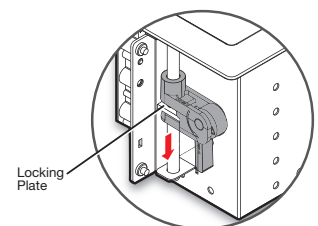
CAUTION: The flanged edges of the top of the surface enclosure are sharp. These edges are also soft and may be easily nicked or bent. Exercise caution when handling the enclosure to prevent personal injury or damage to the enclosure.

ATTENTION : Les extrémités à brides du haut de la surface du boîtier sont aiguës. Ces extrémités sont aussi lisses et peuvent facilement être coupées ou pliées. Soyez prudents lorsque vous manipulez le boîtier afin d'éviter de l'endommager ou de vous blesser.

Step 2 — Under the table, adjust the side clamps on the enclosure

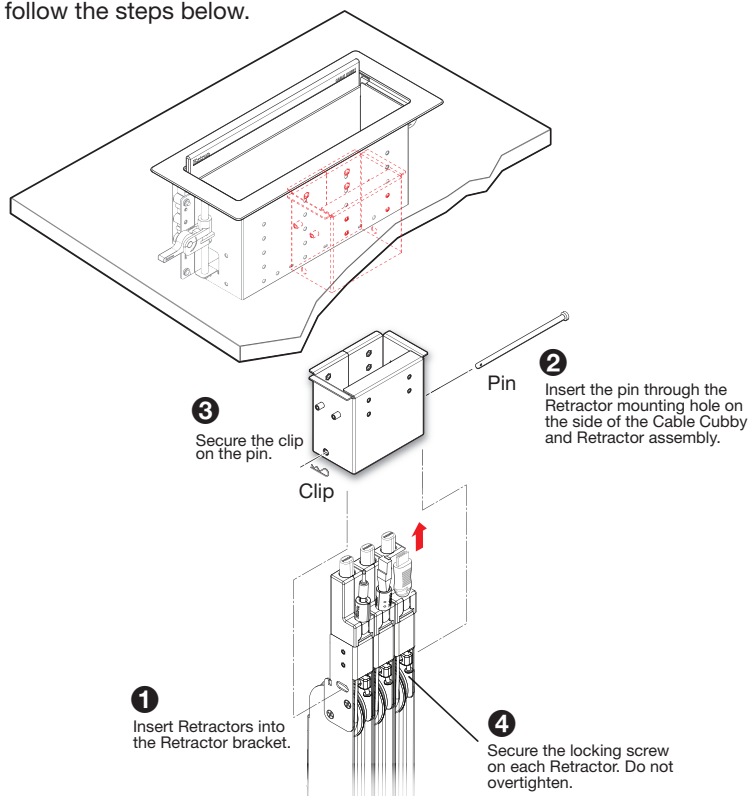


NOTE: To lower the side clamp, turn the lever down, then press and hold the locking plate while sliding down the clamp.

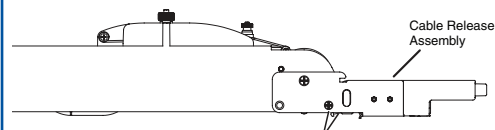


Installing Retractors

Follow the steps below to install Retractors. For horizontal or angular Retractor mounting, see the information at right, then follow the steps below.



Horizontal Mounting

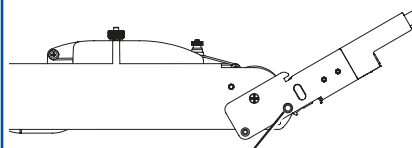


Remove two enclosure screws (one on each side) from this position. Then, mount the Retractors as shown at left.

See the *Cable Retractor Series/2 Setup Guide*, available on the Extron website, for additional steps.

Angular Mounting

Remove the enclosure screws as shown above, then follow this step:

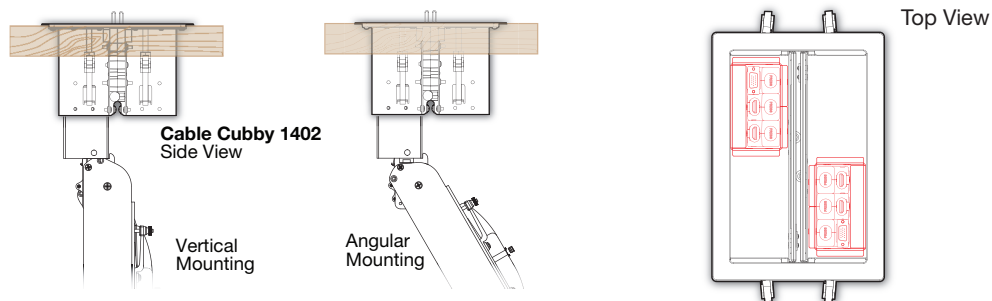


Move the cable release assembly upward until the angular mounting hole is visible. Reinstall the enclosure screws in this hole (both sides).

Retractor Configuration for Cable Cubby 1402

Vertical or angular mounting

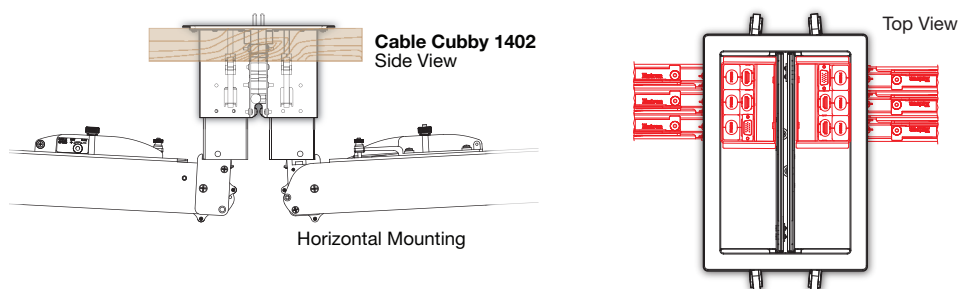
The included brackets must be installed diagonally in the enclosures as shown below.



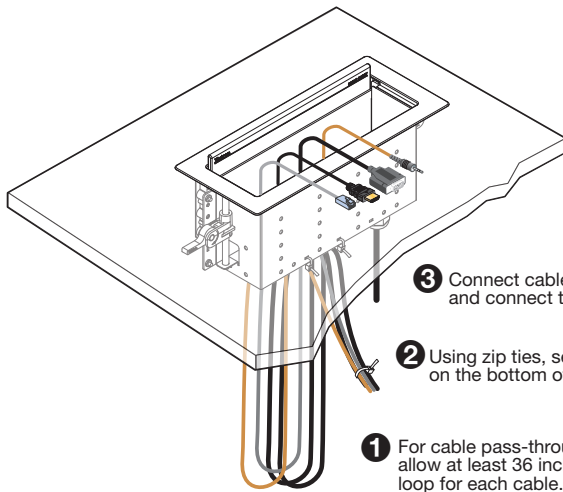
Horizontal mounting

Install the brackets as shown below.

NOTE: Retractors may also be mounted using the Quad Bracket (see www.extron.com for part numbers).



Routing and Connecting Cables



- 3** Connect cables to the AV system and connect the AC power cord.
- 2** Using zip ties, secure cables to the holes on the bottom of the Cable Cubby.
- 1** For cable pass-through applications, allow at least 36 inches (0.9 m) of cable loop for each cable.

CAUTION:

Risk of Electric Shock.

This equipment must be grounded.

ATTENTION :

Risque de choc électrique.

Cet équipement doit être fixé au sol.

NOTE:

Ensure that there is no tension on the power cable.

Installation Checklist

- ☐ **Planning (page 1)**
 - ☐ Check with local and state regulations before starting the installation.
 - ☐ Check all parts and equipment before installation.
- ☐ **Preparing the Table (page 2)**
 - ☐ Determine the best location for the enclosure.
 - ☐ Choose a method for cutting the hole in the table.
- ☐ **Preparing the Cable Cubby (page 3-5)**
 - ☐ Assemble connectivity modules (page 3).
 - ☐ Install the modules (page 5).
- ☐ **Mounting the Cable Cubby in the Table (page 5)**
 - ☐ Mount the Cable Cubby flush with the table.
 - ☐ Adjust the side clamps under the table.
- ☐ **Installing Retractors (page 7)**
- ☐ **Routing and Connecting Cables (page 8)**

For information on safety guidelines, regulatory compliances, EMI/EMF compatibility, accessibility, and related topics, see the [Extron Safety and Regulatory Compliance Guide](#) on the Extron website.

**ATTACHMENT C
PROJECT QUOTE SHEET**

Instructions for Quoter:

Provide the information requested here **and** below in Provision 3-5:

| | |
|--|--|
| Company name: | |
| UEI Number: | |
| Discount terms, if other than Net 30: | |

Instructions for Quoter:

Fill in the materials, labor and grand total amount below.

Bidders shall attach a detailed breakdown, outlining the provisions included in their proposal along with their specifications for the proposed system.

| Item | Description | Price (\$) |
|------|-------------|------------|
| 1 | Materials | |
| 2 | Labor | |

| | |
|---------------------|----|
| GRAND TOTAL: | \$ |
|---------------------|----|

TERMS AND CONDITIONS

The following judiciary terms and conditions are incorporated into this request and will be included in the resulting order.

SOLICITATION PROVISIONS

The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated by reference in this solicitation:

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)(a) Definitions. "Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. § 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

☐ TIN has been applied for.

☐ TIN is not required, because:

☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the federal government. (e) Type of Organization:

☐ sole proprietorship;

☐ partnership;

☐ corporate entity (not tax-exempt);

☐ corporate entity (tax-exempt);

☐ government entity (federal, state or local);

☐ foreign government;

☐ international organization per 26 CFR 1.6049-4;

☐ other

(f) Contractor representations. The offeror represents as part of its offer that it is ☐ is not ☐ 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

☐ Women Owned Business

☐ Minority Owned Business (if selected then one sub-type is required)

☐ Black American Owned

☐ Hispanic American Owned

☐ Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)

☐ Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

☐ Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)

☐ Individual/concern, other than one of the preceding.

(end)

☒ Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

☒ Provision 2-15, Warranty Information

☒ Provision 2-70, Site Visit

☒ Provision 2-100, Brand Name or Equal (APR 2013)

☐ Provision 3-135, Single or Multiple Awards (JAN 2003)

☒ Provision 3-160 Service Contract Act of 1965

Additional Solicitation Provisions

☒ Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a fixed fee type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

(end)

CONTRACT CLAUSES

The following judiciary clauses, that the contracting officer has indicated are applicable, are incorporated by reference in this solicitation and contract:

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx/>

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated with an "X" as being incorporated in this contract by reference:

| | |
|--|---|
| <input checked="" type="checkbox"/> Clause 1-10 | Gratuities or Gifts (JAN 2010) |
| <input checked="" type="checkbox"/> Clause 1-15 | Disclosure of Contractor Information to the Public (AUG 2004) |
| <input checked="" type="checkbox"/> Clause 2-5B | Inspection of Services (APR 2013) |
| <input checked="" type="checkbox"/> Clause 2-10 | Responsibility for Products |
| <input checked="" type="checkbox"/> Clause 2-35 | F.o.b. Destination, Within Judiciary's Premises (JAN 2003) |
| <input checked="" type="checkbox"/> Clause 2-80 | Judiciary Property (JAN 2003) |
| <input type="checkbox"/> Clause 2-130 | Energy Efficiency in Energy-Consuming Products (APR 2013) |
| <input type="checkbox"/> Clause 2-135 | IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013) |
| <input checked="" type="checkbox"/> Clause 3-3 | Provisions, Clauses, Terms and Conditions – Small Purchases |
| <input checked="" type="checkbox"/> Clause 3-305 | Payment by Electronic Funds Transfer – System for Award (SAM) Registration |
| <input checked="" type="checkbox"/> Clause 6-20 | Insurance – Work on or Within a Judiciary Facility (APR 2011) |

RFQ Number: WIWDCLERK24-0001

| | |
|--|--|
| <input type="checkbox"/> Clause 6-85 | Commercial Computer Software License (APR 2013) |
| <input checked="" type="checkbox"/> Clause 7-1 | Contract Administration (JAN 2003) |
| <input checked="" type="checkbox"/> Clause 7-5 | Contracting Officer's Representative (APR 2013) |
| <input checked="" type="checkbox"/> Clause 7-15 | Observance of Regulations/Standards of Conduct (JAN 2003) |
| <input checked="" type="checkbox"/> Clause 7-25 | Indemnification (AUG 2004) |
| <input checked="" type="checkbox"/> Clause 7-30 | Public Use of the Name of the Federal Judiciary (JUN 2014) |
| <input checked="" type="checkbox"/> Clause 7-35 | Disclosure or Use of Information (APR 2013) |
| <input type="checkbox"/> Clause 7-55 | Contractor Use of Judiciary Networks (JUN 2014) |
| <input checked="" type="checkbox"/> Clause 7-65 | Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013) |
| <input checked="" type="checkbox"/> Clause 7-95 | Contractor Inspection Requirements |
| <input type="checkbox"/> Clause 7-115 | Availability of Funds (JAN 2003) |
| <input checked="" type="checkbox"/> Clause 7-130 | Interest (Prompt Payment) (JAN 2003) |
| <input checked="" type="checkbox"/> Clause 7-140 | Discounts for Prompt Payment (JAN 2003) |
| <input checked="" type="checkbox"/> Clause 7-185 | Changes |
| <input checked="" type="checkbox"/> Clause 7-215 | Notification of Ownership Changes (JAN 2003) |
| <input checked="" type="checkbox"/> Clause 7-235 | Disputes (JAN 2003) |

3. The following full text clauses are incorporated if the Contracting Officer has marked them as applicable (X):

☒ Incorporation of Department of Labor Wage Rate Determination

Attached

| | | |
|--|------------------------------------|--|
| "REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor | | U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210 |
| Daniel W. Simms Director | Division of Wage Determinations | Wage Determination No.: 2015-4897 Revision No.: 26 Date Of Last Revision: 07/22/2024 |

Note: Contracts subject to the Service Contract Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658.

| | |
|---|--|
| If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022: | Executive Order 14026 generally applies to the contract. The contractor must pay all covered workers at least \$17.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024. |
| If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022: | Executive Order 13658 generally applies to the contract. The contractor must pay all covered workers at least \$12.90 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2024. |

The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the Executive Orders is available at www.dol.gov/whd/govcontracts.

State: Wisconsin

Area: Wisconsin Counties of Columbia, Dane, Green, Iowa

****Fringe Benefits Required Follow the Occupational Listing****

| OCCUPATION CODE - TITLE | FOOTNOTE | RATE |
|---|----------|----------|
| 01000 - Administrative Support And Clerical Occupations | | |
| 01011 - Accounting Clerk I | | 18.75 |
| 01012 - Accounting Clerk II | | 21.05 |
| 01013 - Accounting Clerk III | | 23.54 |
| 01020 - Administrative Assistant | | 31.35 |
| 01035 - Court Reporter | | 23.05 |
| 01041 - Customer Service Representative I | | 17.04*** |
| 01042 - Customer Service Representative II | | 18.59 |
| 01043 - Customer Service Representative III | | 20.88 |
| 01051 - Data Entry Operator I | | 16.18*** |
| 01052 - Data Entry Operator II | | 17.65 |
| 01060 - Dispatcher, Motor Vehicle | | 21.31 |
| 01070 - Document Preparation Clerk | | 19.46 |
| 01090 - Duplicating Machine Operator | | 19.46 |
| 01111 - General Clerk I | | 16.69*** |
| 01112 - General Clerk II | | 18.21 |
| 01113 - General Clerk III | | 20.44 |

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|--|----------|
| 01120 - Housing Referral Assistant | 25.70 |
| 01141 - Messenger Courier | 16.49*** |
| 01191 - Order Clerk I | 17.39 |
| 01192 - Order Clerk II | 18.97 |
| 01261 - Personnel Assistant (Employment) I | 18.29 |
| 01262 - Personnel Assistant (Employment) II | 20.45 |
| 01263 - Personnel Assistant (Employment) III | 22.80 |
| 01270 - Production Control Clerk | 24.63 |
| 01290 - Rental Clerk | 17.77 |
| 01300 - Scheduler, Maintenance | 20.61 |
| 01311 - Secretary I | 20.61 |
| 01312 - Secretary II | 23.05 |
| 01313 - Secretary III | 25.70 |
| 01320 - Service Order Dispatcher | 19.05 |
| 01410 - Supply Technician | 31.35 |
| 01420 - Survey Worker | 22.36 |
| 01460 - Switchboard Operator/Receptionist | 18.75 |
| 01531 - Travel Clerk I | 18.55 |
| 01532 - Travel Clerk II | 20.05 |
| 01533 - Travel Clerk III | 21.70 |
| 01611 - Word Processor I | 22.10 |
| 01612 - Word Processor II | 24.82 |
| 01613 - Word Processor III | 27.74 |
| 05000 - Automotive Service Occupations | |
| 05005 - Automobile Body Repairer, Fiberglass | 24.81 |
| 05010 - Automotive Electrician | 24.88 |
| 05040 - Automotive Glass Installer | 23.90 |
| 05070 - Automotive Worker | 23.90 |
| 05110 - Mobile Equipment Servicer | 21.76 |
| 05130 - Motor Equipment Metal Mechanic | 25.65 |
| 05160 - Motor Equipment Metal Worker | 23.90 |
| 05190 - Motor Vehicle Mechanic | 25.65 |
| 05220 - Motor Vehicle Mechanic Helper | 20.37 |
| 05250 - Motor Vehicle Upholstery Worker | 22.85 |
| 05280 - Motor Vehicle Wrecker | 23.90 |
| 05310 - Painter, Automotive | 24.88 |
| 05340 - Radiator Repair Specialist | 23.90 |
| 05370 - Tire Repairer | 18.47 |
| 05400 - Transmission Repair Specialist | 25.65 |
| 07000 - Food Preparation And Service Occupations | |
| 07010 - Baker | 16.20*** |
| 07041 - Cook I | 18.11 |
| 07042 - Cook II | 19.90 |
| 07070 - Dishwasher | 13.76*** |
| 07130 - Food Service Worker | 15.01*** |
| 07210 - Meat Cutter | 20.34 |
| 07260 - Waiter/Waitress | 14.13*** |
| 09000 - Furniture Maintenance And Repair Occupations | |
| 09010 - Electrostatic Spray Painter | 22.31 |
| 09040 - Furniture Handler | 15.73*** |
| 09080 - Furniture Refinisher | 22.31 |
| 09090 - Furniture Refinisher Helper | 18.26 |
| 09110 - Furniture Repairer, Minor | 20.48 |
| 09130 - Upholsterer | 22.31 |
| 11000 - General Services And Support Occupations | |
| 11030 - Cleaner, Vehicles | 16.63*** |
| 11060 - Elevator Operator | 16.05*** |
| 11090 - Gardener | 23.41 |
| 11122 - Housekeeping Aide | 16.50*** |
| 11150 - Janitor | 16.50*** |
| 11210 - Laborer, Grounds Maintenance | 18.88 |
| 11240 - Maid or Houseman | 16.09*** |
| 11260 - Pruner | 17.41 |
| 11270 - Tractor Operator | 21.92 |
| 11330 - Trail Maintenance Worker | 18.88 |

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|--|----------|
| 11360 - Window Cleaner | 17.90 |
| 12000 - Health Occupations | |
| 12010 - Ambulance Driver | 19.97 |
| 12011 - Breath Alcohol Technician | 24.82 |
| 12012 - Certified Occupational Therapist Assistant | 28.91 |
| 12015 - Certified Physical Therapist Assistant | 29.72 |
| 12020 - Dental Assistant | 22.97 |
| 12025 - Dental Hygienist | 38.84 |
| 12030 - EKG Technician | 37.37 |
| 12035 - Electroneurodiagnostic Technologist | 37.37 |
| 12040 - Emergency Medical Technician | 19.97 |
| 12071 - Licensed Practical Nurse I | 22.19 |
| 12072 - Licensed Practical Nurse II | 24.82 |
| 12073 - Licensed Practical Nurse III | 27.67 |
| 12100 - Medical Assistant | 21.46 |
| 12130 - Medical Laboratory Technician | 29.40 |
| 12160 - Medical Record Clerk | 23.31 |
| 12190 - Medical Record Technician | 26.07 |
| 12195 - Medical Transcriptionist | 22.19 |
| 12210 - Nuclear Medicine Technologist | 44.10 |
| 12221 - Nursing Assistant I | 14.49*** |
| 12222 - Nursing Assistant II | 16.30*** |
| 12223 - Nursing Assistant III | 17.79 |
| 12224 - Nursing Assistant IV | 19.97 |
| 12235 - Optical Dispenser | 21.96 |
| 12236 - Optical Technician | 22.54 |
| 12250 - Pharmacy Technician | 19.06 |
| 12280 - Phlebotomist | 20.67 |
| 12305 - Radiologic Technologist | 34.30 |
| 12311 - Registered Nurse I | 28.10 |
| 12312 - Registered Nurse II | 34.38 |
| 12313 - Registered Nurse II, Specialist | 34.38 |
| 12314 - Registered Nurse III | 41.59 |
| 12315 - Registered Nurse III, Anesthetist | 41.59 |
| 12316 - Registered Nurse IV | 49.85 |
| 12317 - Scheduler (Drug and Alcohol Testing) | 30.76 |
| 12320 - Substance Abuse Treatment Counselor | 28.93 |
| 13000 - Information And Arts Occupations | |
| 13011 - Exhibits Specialist I | 25.82 |
| 13012 - Exhibits Specialist II | 32.00 |
| 13013 - Exhibits Specialist III | 39.13 |
| 13041 - Illustrator I | 22.39 |
| 13042 - Illustrator II | 27.74 |
| 13043 - Illustrator III | 33.94 |
| 13047 - Librarian | 35.43 |
| 13050 - Library Aide/Clerk | 18.59 |
| 13054 - Library Information Technology Systems Administrator | 32.00 |
| 13058 - Library Technician | 16.30*** |
| 13061 - Media Specialist I | 23.09 |
| 13062 - Media Specialist II | 25.82 |
| 13063 - Media Specialist III | 28.79 |
| 13071 - Photographer I | 17.35 |
| 13072 - Photographer II | 19.41 |
| 13073 - Photographer III | 24.05 |
| 13074 - Photographer IV | 29.41 |
| 13075 - Photographer V | 35.58 |
| 13090 - Technical Order Library Clerk | 23.35 |
| 13110 - Video Teleconference Technician | 23.12 |
| 14000 - Information Technology Occupations | |
| 14041 - Computer Operator I | 25.20 |
| 14042 - Computer Operator II | 28.19 |
| 14043 - Computer Operator III | 31.44 |
| 14044 - Computer Operator IV | 34.93 |
| 14045 - Computer Operator V | 38.68 |

| | | |
|---|---------|----------|
| 14071 - Computer Programmer I | (see 1) | |
| 14072 - Computer Programmer II | (see 1) | |
| 14073 - Computer Programmer III | (see 1) | |
| 14074 - Computer Programmer IV | (see 1) | |
| 14101 - Computer Systems Analyst I | (see 1) | |
| 14102 - Computer Systems Analyst II | (see 1) | |
| 14103 - Computer Systems Analyst III | (see 1) | |
| 14150 - Peripheral Equipment Operator | | 25.20 |
| 14160 - Personal Computer Support Technician | | 34.93 |
| 14170 - System Support Specialist | | 38.68 |
| 15000 - Instructional Occupations | | |
| 15010 - Aircrew Training Devices Instructor (Non-Rated) | | 31.91 |
| 15020 - Aircrew Training Devices Instructor (Rated) | | 38.62 |
| 15030 - Air Crew Training Devices Instructor (Pilot) | | 46.28 |
| 15050 - Computer Based Training Specialist / Instructor | | 31.91 |
| 15060 - Educational Technologist | | 38.03 |
| 15070 - Flight Instructor (Pilot) | | 46.28 |
| 15080 - Graphic Artist | | 27.59 |
| 15085 - Maintenance Test Pilot, Fixed, Jet/Prop | | 46.28 |
| 15086 - Maintenance Test Pilot, Rotary Wing | | 46.28 |
| 15088 - Non-Maintenance Test/Co-Pilot | | 46.28 |
| 15090 - Technical Instructor | | 27.77 |
| 15095 - Technical Instructor/Course Developer | | 33.97 |
| 15110 - Test Proctor | | 22.41 |
| 15120 - Tutor | | 22.41 |
| 16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations | | |
| 16010 - Assembler | | 17.58 |
| 16030 - Counter Attendant | | 17.58 |
| 16040 - Dry Cleaner | | 20.09 |
| 16070 - Finisher, Flatwork, Machine | | 17.58 |
| 16090 - Presser, Hand | | 17.58 |
| 16110 - Presser, Machine, Drycleaning | | 17.58 |
| 16130 - Presser, Machine, Shirts | | 17.58 |
| 16160 - Presser, Machine, Wearing Apparel, Laundry | | 17.58 |
| 16190 - Sewing Machine Operator | | 20.92 |
| 16220 - Tailor | | 21.76 |
| 16250 - Washer, Machine | | 18.42 |
| 19000 - Machine Tool Operation And Repair Occupations | | |
| 19010 - Machine-Tool Operator (Tool Room) | | 25.15 |
| 19040 - Tool And Die Maker | | 28.35 |
| 21000 - Materials Handling And Packing Occupations | | |
| 21020 - Forklift Operator | | 21.86 |
| 21030 - Material Coordinator | | 24.63 |
| 21040 - Material Expediter | | 24.63 |
| 21050 - Material Handling Laborer | | 19.23 |
| 21071 - Order Filler | | 17.13*** |
| 21080 - Production Line Worker (Food Processing) | | 21.86 |
| 21110 - Shipping Packer | | 20.26 |
| 21130 - Shipping/Receiving Clerk | | 20.26 |
| 21140 - Store Worker I | | 17.06*** |
| 21150 - Stock Clerk | | 21.82 |
| 21210 - Tools And Parts Attendant | | 21.86 |
| 21410 - Warehouse Specialist | | 21.86 |
| 23000 - Mechanics And Maintenance And Repair Occupations | | |
| 23010 - Aerospace Structural Welder | | 30.78 |
| 23019 - Aircraft Logs and Records Technician | | 26.63 |
| 23021 - Aircraft Mechanic I | | 29.90 |
| 23022 - Aircraft Mechanic II | | 30.78 |
| 23023 - Aircraft Mechanic III | | 31.74 |
| 23040 - Aircraft Mechanic Helper | | 23.74 |
| 23050 - Aircraft, Painter | | 29.00 |
| 23060 - Aircraft Servicer | | 26.63 |
| 23070 - Aircraft Survival Flight Equipment Technician | | 29.00 |
| 23080 - Aircraft Worker | | 27.86 |
| 23091 - Aircrew Life Support Equipment (ALSE) Mechanic | | 27.86 |

| | |
|--|----------|
| I | |
| 23092 - Aircrew Life Support Equipment (ALSE) Mechanic | 29.90 |
| II | |
| 23110 - Appliance Mechanic | 25.65 |
| 23120 - Bicycle Repairer | 23.47 |
| 23125 - Cable Splicer | 45.63 |
| 23130 - Carpenter, Maintenance | 29.26 |
| 23140 - Carpet Layer | 29.73 |
| 23160 - Electrician, Maintenance | 36.98 |
| 23181 - Electronics Technician Maintenance I | 28.96 |
| 23182 - Electronics Technician Maintenance II | 30.15 |
| 23183 - Electronics Technician Maintenance III | 31.08 |
| 23260 - Fabric Worker | 29.26 |
| 23290 - Fire Alarm System Mechanic | 26.68 |
| 23310 - Fire Extinguisher Repairer | 27.87 |
| 23311 - Fuel Distribution System Mechanic | 46.80 |
| 23312 - Fuel Distribution System Operator | 37.68 |
| 23370 - General Maintenance Worker | 23.73 |
| 23380 - Ground Support Equipment Mechanic | 29.90 |
| 23381 - Ground Support Equipment Servicer | 26.63 |
| 23382 - Ground Support Equipment Worker | 27.86 |
| 23391 - Gunsmith I | 27.87 |
| 23392 - Gunsmith II | 30.62 |
| 23393 - Gunsmith III | 32.85 |
| 23410 - Heating, Ventilation And Air-Conditioning Mechanic | 29.76 |
| 23411 - Heating, Ventilation And Air Contidioning Mechanic (Research Facility) | 30.64 |
| 23430 - Heavy Equipment Mechanic | 31.30 |
| 23440 - Heavy Equipment Operator | 36.12 |
| 23460 - Instrument Mechanic | 32.85 |
| 23465 - Laboratory/Shelter Mechanic | 31.87 |
| 23470 - Laborer | 19.23 |
| 23510 - Locksmith | 24.37 |
| 23530 - Machinery Maintenance Mechanic | 29.96 |
| 23550 - Machinist, Maintenance | 23.60 |
| 23580 - Maintenance Trades Helper | 19.60 |
| 23591 - Metrology Technician I | 32.85 |
| 23592 - Metrology Technician II | 33.82 |
| 23593 - Metrology Technician III | 34.88 |
| 23640 - Millwright | 32.85 |
| 23710 - Office Appliance Repairer | 21.78 |
| 23760 - Painter, Maintenance | 25.60 |
| 23790 - Pipefitter, Maintenance | 38.93 |
| 23810 - Plumber, Maintenance | 37.77 |
| 23820 - Pneudraulic Systems Mechanic | 32.85 |
| 23850 - Rigger | 32.85 |
| 23870 - Scale Mechanic | 30.62 |
| 23890 - Sheet-Metal Worker, Maintenance | 34.75 |
| 23910 - Small Engine Mechanic | 24.36 |
| 23931 - Telecommunications Mechanic I | 31.01 |
| 23932 - Telecommunications Mechanic II | 32.26 |
| 23950 - Telephone Lineman | 31.70 |
| 23960 - Welder, Combination, Maintenance | 24.72 |
| 23965 - Well Driller | 32.85 |
| 23970 - Woodcraft Worker | 32.85 |
| 23980 - Woodworker | 27.87 |
| 24000 - Personal Needs Occupations | |
| 24550 - Case Manager | 22.09 |
| 24570 - Child Care Attendant | 13.23*** |
| 24580 - Child Care Center Clerk | 16.51*** |
| 24610 - Chore Aide | 16.30*** |
| 24620 - Family Readiness And Support Services Coordinator | 22.09 |
| 24630 - Homemaker | 22.09 |

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| 25000 - Plant And System Operations Occupations | |
| 25010 - Boiler Tender | 30.74 |
| 25040 - Sewage Plant Operator | 29.82 |
| 25070 - Stationary Engineer | 30.74 |
| 25190 - Ventilation Equipment Tender | 24.41 |
| 25210 - Water Treatment Plant Operator | 29.82 |
| 27000 - Protective Service Occupations | |
| 27004 - Alarm Monitor | 27.96 |
| 27007 - Baggage Inspector | 17.32 |
| 27008 - Corrections Officer | 26.24 |
| 27010 - Court Security Officer | 28.07 |
| 27030 - Detection Dog Handler | 19.37 |
| 27040 - Detention Officer | 26.24 |
| 27070 - Firefighter | 29.23 |
| 27101 - Guard I | 17.32 |
| 27102 - Guard II | 19.37 |
| 27131 - Police Officer I | 34.91 |
| 27132 - Police Officer II | 38.79 |
| 28000 - Recreation Occupations | |
| 28041 - Carnival Equipment Operator | 17.22 |
| 28042 - Carnival Equipment Repairer | 18.39 |
| 28043 - Carnival Worker | 13.68*** |
| 28210 - Gate Attendant/Gate Tender | 19.60 |
| 28310 - Lifeguard | 13.27*** |
| 28350 - Park Attendant (Aide) | 21.93 |
| 28510 - Recreation Aide/Health Facility Attendant | 16.01*** |
| 28515 - Recreation Specialist | 27.17 |
| 28630 - Sports Official | 17.47 |
| 28690 - Swimming Pool Operator | 20.21 |
| 29000 - Stevedoring/Longshoremen Occupational Services | |
| 29010 - Blocker And Bracer | 30.97 |
| 29020 - Hatch Tender | 30.97 |
| 29030 - Line Handler | 30.97 |
| 29041 - Stevedore I | 29.57 |
| 29042 - Stevedore II | 32.21 |
| 30000 - Technical Occupations | |
| 30010 - Air Traffic Control Specialist, Center (HFO) (see 2) | 45.21 |
| 30011 - Air Traffic Control Specialist, Station (HFO) (see 2) | 31.17 |
| 30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2) | 34.34 |
| 30021 - Archeological Technician I | 19.94 |
| 30022 - Archeological Technician II | 22.31 |
| 30023 - Archeological Technician III | 27.64 |
| 30030 - Cartographic Technician | 27.64 |
| 30040 - Civil Engineering Technician | 30.55 |
| 30051 - Cryogenic Technician I | 30.61 |
| 30052 - Cryogenic Technician II | 33.81 |
| 30061 - Drafter/CAD Operator I | 19.94 |
| 30062 - Drafter/CAD Operator II | 22.31 |
| 30063 - Drafter/CAD Operator III | 24.88 |
| 30064 - Drafter/CAD Operator IV | 30.61 |
| 30081 - Engineering Technician I | 15.79*** |
| 30082 - Engineering Technician II | 17.72 |
| 30083 - Engineering Technician III | 19.82 |
| 30084 - Engineering Technician IV | 24.56 |
| 30085 - Engineering Technician V | 30.04 |
| 30086 - Engineering Technician VI | 36.34 |
| 30090 - Environmental Technician | 26.98 |
| 30095 - Evidence Control Specialist | 27.64 |
| 30210 - Laboratory Technician | 23.49 |
| 30221 - Latent Fingerprint Technician I | 26.16 |
| 30222 - Latent Fingerprint Technician II | 28.90 |
| 30240 - Mathematical Technician | 28.67 |
| 30361 - Paralegal/Legal Assistant I | 23.12 |
| 30362 - Paralegal/Legal Assistant II | 28.66 |
| 30363 - Paralegal/Legal Assistant III | 35.06 |

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| 30364 - Paralegal/Legal Assistant IV | 42.39 |
| 30375 - Petroleum Supply Specialist | 33.81 |
| 30390 - Photo-Optics Technician | 27.64 |
| 30395 - Radiation Control Technician | 33.81 |
| 30461 - Technical Writer I | 25.02 |
| 30462 - Technical Writer II | 30.61 |
| 30463 - Technical Writer III | 37.03 |
| 30491 - Unexploded Ordnance (UXO) Technician I | 28.73 |
| 30492 - Unexploded Ordnance (UXO) Technician II | 34.76 |
| 30493 - Unexploded Ordnance (UXO) Technician III | 41.67 |
| 30494 - Unexploded (UXO) Safety Escort | 28.73 |
| 30495 - Unexploded (UXO) Sweep Personnel | 28.73 |
| 30501 - Weather Forecaster I | 30.61 |
| 30502 - Weather Forecaster II | 37.24 |
| 30620 - Weather Observer, Combined Upper Air Or | (see 2) 24.88 |
| Surface Programs | |
| 30621 - Weather Observer, Senior | (see 2) 27.64 |
| 31000 - Transportation/Mobile Equipment Operation Occupations | |
| 31010 - Airplane Pilot | 34.76 |
| 31020 - Bus Aide | 26.35 |
| 31030 - Bus Driver | 34.31 |
| 31043 - Driver Courier | 20.17 |
| 31260 - Parking and Lot Attendant | 16.19*** |
| 31290 - Shuttle Bus Driver | 17.11*** |
| 31310 - Taxi Driver | 15.58*** |
| 31361 - Truckdriver, Light | 21.55 |
| 31362 - Truckdriver, Medium | 22.63 |
| 31363 - Truckdriver, Heavy | 26.00 |
| 31364 - Truckdriver, Tractor-Trailer | 26.00 |
| 99000 - Miscellaneous Occupations | |
| 99020 - Cabin Safety Specialist | 16.95*** |
| 99030 - Cashier | 14.37*** |
| 99050 - Desk Clerk | 15.63*** |
| 99095 - Embalmer | 37.77 |
| 99130 - Flight Follower | 28.73 |
| 99251 - Laboratory Animal Caretaker I | 17.23 |
| 99252 - Laboratory Animal Caretaker II | 18.40 |
| 99260 - Marketing Analyst | 30.85 |
| 99310 - Mortician | 37.77 |
| 99410 - Pest Controller | 26.30 |
| 99510 - Photofinishing Worker | 15.10*** |
| 99710 - Recycling Laborer | 26.91 |
| 99711 - Recycling Specialist | 31.24 |
| 99730 - Refuse Collector | 24.82 |
| 99810 - Sales Clerk | 15.08*** |
| 99820 - School Crossing Guard | 19.80 |
| 99830 - Survey Party Chief | 33.45 |
| 99831 - Surveying Aide | 24.72 |
| 99832 - Surveying Technician | 25.89 |
| 99840 - Vending Machine Attendant | 18.43 |
| 99841 - Vending Machine Repairer | 21.63 |
| 99842 - Vending Machine Repairer Helper | 18.43 |

***Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.20 per hour) or 13658 (\$12.90 per hour). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 and 13658 are not currently being enforced as to contracts or contract-like instruments entered into with the federal government in connection with seasonal recreational services or seasonal recreational equipment rental for the general public on federal lands. The minimum wage requirements of Executive Order 14026 also are not currently being

enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$5.36 per hour, up to 40 hours per week, or \$214.40 per week or \$929.07 per month

HEALTH & WELFARE EO 13706: \$4.93 per hour, up to 40 hours per week, or \$197.20 per week, or \$854.53 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least \$27.63 per hour (or at least \$684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry, and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to

this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) ****

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the ""Service Contract Act Directory of Occupations"" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."