

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF WISCONSIN

IN RE: ELECTRONIC SUBMITTAL OF
GARNISHED FUNDS

ADMINISTRATIVE ORDER
471

The Clerk of Court is beginning to collect payments for garnishments, restitution, fines, and other criminal debts through Pay.gov rather than by paper check. To effectuate this transition without issuing amended orders in each garnishment case, the court enters this Administrative Order.

IT IS ORDERED that, effective July 1, 2026, the payment and remittance instructions in any order of this court directing a garnishee to remit garnished funds by check to the Clerk of Court are superseded: garnishees shall remit garnished funds electronically through Pay.gov rather than by paper check.

IT IS FURTHER ORDERED that all other terms of those garnishment orders, including the garnishee's obligations under 28 U.S.C. § 3205, remain in effect.

IT IS FURTHER ORDERED that the Clerk of Court shall provide affected garnishees with instructions for submitting electronic payments through Pay.gov.

Entered this 31th day of July, 2026.

BY THE COURT:

/s/

JAMES D. PETERSON
District Judge

OFFICE OF THE CLERK
**UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF WISCONSIN**

120 North Henry Street, Room 320 • Madison, WI 53703 • 608-264-5156

Important Notice: Criminal Debt Payment Process Changing July 1, 2026

To comply with the United States Treasury's initiative to reduce paper check processing, the court is transitioning to electronic payment collection.

Effective July 1, 2026, paper checks will no longer be accepted. Beginning on that date, payments may be made electronically through Pay.gov, a secure United States Treasury website.

To make a payment:

1. Visit the Court's website at <https://www.wiwd.uscourts.gov/>.
2. On the home page, scroll down and select the "Criminal Debt Payments" button.
3. You will be redirected to the Pay.gov **WIWD Criminal Debt Form**. Before submitting your payment, verify that you are using the correct Pay.gov form.

Accepted payment methods include:

- ACH (bank account)
- Debit card
- Credit card

When submitting your payment, you will need to enter your case number in the required format.

Example

Enter the following:

- DWIW3: **YY** (two-digit filing year, i.e. 26)
- CR: **NNNNNN** (add your case number leading with zeroes, i.e. 000111)
- Defendant Number: **001** (Enter **001** unless your case has multiple defendants.)

Screenshot of Pay.gov case number entry screen

Enter the court case number as it appears on the judgment or payment coupon (Example: DWIW323CR000999-001)

Court Case and Defendant Number

Case Year *

DWIW3	YY
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2 digits

Case Number *

CR	
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6 digits

Defendant Number *

-	
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3 digits

OFFICE OF THE CLERK
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If you make regular recurring payments, you have the option to create a Pay.gov account to simplify future transactions. A Login.gov account is required to setup a Pay.gov account.

We appreciate your prompt attention to this matter and your cooperation during this transition. If you have questions about submitting your payment, or if you are unable to meet this requirement, please contact the Clerk's Office at (608) 264-5156.

Sincerely,
JOEL TURNER, CLERK OF COURT

Finance Department