



U.S. District Court Western District of Wisconsin Career Opportunity

Position: Architect/Project Manager
Vacancy Number: 26-14
Location: Madison, Wisconsin
Salary: CL 29 (\$89,040 - \$144,716)*

Date Posted: September 29, 2026
Closing Date: Open until filled.
Preference given to applications received by **October 19, 2026**

*Transfers will be considered with the potential for a match to current classification level.

The Federal Judiciary is a separate and independent branch of government, distinct from Executive Branch agencies. Judiciary employees serve the federal courts in the administration of justice in a nonpartisan environment that is substantially insulated from Executive Branch oversight and policy shifts.

Position Summary

This full-time position is located in the District Court clerk's office in Madison, Wisconsin. The Architect/Project Manager oversees design, construction, renovation, remodeling, cyclical maintenance, and tenant alteration projects within the court.

Summary of Representative Duties and Responsibilities

- Primary focus will be managing the construction process for two new chambers in the Robert W. Kastenmeier U.S. Courthouse recently awarded for design.
- Duties include managing the outside AE, review of constructions submittals, assisting with coordination with all agencies, and keeping the project on track.
- Assist with any or all needs for these new chambers in Madison, Wisconsin, such as furniture layout and acquisition plans.
- Create and present concept designs for the public, judges, and staff.
- Manage space and facilities projects from start to finish.
- Act as liaison with other courts, government agencies, General Services Administration [GSA], United States Marshal Service, third parties, and contractors.
- Ensure court policies are followed.
- Assisting with special projects as assigned.

Minimum Qualifications and/or Educational Requirements

- Relevant bachelor's degree, licensure preferred.
- Significant experience in design, construction, and high-level finish detailing, fifteen years preferred.
- Proactive problem solver and consummate team player.
- Ability to adapt to a changing environment and to manage multiple projects at one time.
- Excellent writing and analytical skills.
- Experience using CAD, Microsoft Office, Adobe, Sketch- Up and Blue Beam

Court Preferred Attributes

The ideal candidate will demonstrate personal characteristics that include: a professional demeanor, integrity, a strong work ethic, the ability to maintain confidentiality, and the ability to work as part of a team. In addition, the candidate is expected to be organized and detail-oriented; readily able to accept accountability for work product; flexible; and tactful. Government financial office experience is highly desired.

Benefits

Federal benefits include paid vacation and sick leave, (11) paid holidays, and retirement benefits. Optional benefits include health and life insurance, long-term care insurance, dental and vision insurance, and a tax-deferred savings plan. Please visit the [U.S. Courts Careers page](#) for more details.

Conditions of Employment

All application information is subject to verification. Appointment to this position is provisional, contingent upon an FBI fingerprint background check. Retention depends on a favorable suitability determination. Applicants must be U.S. citizens or eligible to work in the United States. Employees must use Electronic Fund Transfer (ETF) for payroll deposit.

The Court requires employees to adhere to the [Code of Conduct for Judicial Employees](#).

Notice to Applicants

Judiciary employees serve under excepted appointments (not civil service). Excepted appointments are at will and can be terminated with or without cause.

Procedures for Applying

Please use the link to apply. [HR Employment Application System](#)

Complete the information fields and attach the following:

- Cover letter detailing your interest in the position
- Resume
- Portfolio
- Three professional references
- Judicial Branch Federal Employment Application (AO78). The AO78 is located in the above link.

Only applicants who are selected for interviews will be contacted by the Court. Applicants selected for interviews must travel at their own expense. Virtual interviews will be considered on a case-by-case basis.

The United States District Court reserves the right to amend the conditions of this job vacancy announcement, or to withdraw the announcement at any time without prior written or other notice.

The United States District Court is an Equal Opportunity Employer