## PROCEDURES FOR REQUESTING A HEARING TO RESOLVE A DEPOSITION DISPUTE

Judge Boor will schedule same-day telephonic hearings to resolve parties' disputes during depositions whenever possible.

To schedule a same-day telephonic hearing with Judge Boor, follow these procedures:

- 1. Make one last good faith effort to resolve the dispute without court intervention. Before calling the court for a hearing, make sure that all parties agree on what the dispute is. Clarifying the dispute sometimes has a way of resolving it.
- 2. Call the clerk's office to alert the court to the dispute and get a time for the telephonic hearing: 608-264-5156. Do not expect to be transferred to Judge Boor immediately. Your hearing will need to be fit into the day's schedule, so the clerk's office will take down your information and then set the hearing at the soonest available time upon conferring with Judge Boor's chambers.
- 3. Provide the clerk with this information:
  - i. Case name and number
  - ii. Attorneys who are calling
  - iii. Witness name and their relationship to the case
  - iv. Brief description of the dispute
- 4. The clerk may be able to give you a time for the hearing on the call. But if not, they will schedule it and send a notification via ECF. The ECF notice will have the time and the number to call for the hearing.
- 5. Follow the instructions to call into the hearing at your appointed time. In the meantime, the parties should make every effort to use their time well while waiting for the hearing. Ideas include continuing with the deposition in a way that avoids the disputed issue, or moving a planned break so more testimony falls after the hearing.
- 2. The hearing will be audio recorded, and you can request a transcript of the hearing using the court's procedures. Otherwise, if the parties choose, they may have the court reporter assigned to the deposition transcribe the hearing.
- 3. If the parties resolve their dispute before the hearing, they must notify the court immediately.